

Required Documents for Transit by Sea

- ✦ **1- Schengen Visa Application Form:** Filled carefully by the applicant's hand writing without leaving blank. Point 37 and end of the last page must be personally signed. Under 18 years old applicant's form must be filled and signed by both parents.

- ✦ **2- Photograph:** 1 biometric photo (3,5x4,5 cm) taken with white background, **not older than 3 months**. There must be free place over the head and under the chin. Forehead and face must be clear from hair or hijab. Photo must be taken from front side and all face must be seen. Photos made by photo-shop and photos which are flu, too shining or dark, Photo with glasses are not acceptable.

- ✦ **3- Original Passport** (should be valid at least 3 months 15 days (105 days coverage) from the intending return date , should have 2 empty pages and should not be more than 10 years old) damaged passports must be renewed.

- ✦ **4- Flight Reservation:** Booking of flight tickets (including international pass between Spain and other countries) for intending travel dates. PNR number must be mentioned in the document. It is not acceptable if the reservation's expiry date is already passed. Dates and places of arrival and departure must be mentioned correctly with the names of the passengers. If there is an international pass to/from Spain by bus or rented car, it must be submitted vehicle's license plate, rental contract, driver license of the bus driver or a letter/document contains all these informations. the letterhead of the flight company must be seen on the paper.

- ✦ **7- Invitation Letter:** Signed letter-head invitation from the company in Spain stating all the details about the company (address, contact details, intended period of stay, etc.) It must be shows departure and arrival dates to the port

- ✦ **8- Shipping company's request letter**

- ✦ **9- Seaman booklet photocopy**

- ✦ **10- Contract of seaman with signs and stamps**

- ✦ **11- Residence Document:** Only from Reeve, E-Devlet platform or Civil Registry Office

- ✦ **12- National ID Card and Passport:** Photocopy of all passport pages containing visa or stamps copy of National ID card. Photograph print outs are not acceptable.

- ✦ **13- Visa fee + Service fee:** Cash payment only (TL)

PS 1: Document's photo is not acceptable.

PS 2: Documents should not include "original seen" or "asli gibidir" stamp.

PS 3: Documents must be in A4 format.

PS 4: Schengen Visa with VIS from Germany, Austria, Hungary and Switzerland is not acceptable.

I confirm below, -

Documents i submit is ticked above. I claim that regarding to the Schengen rules, in case of missing one or more documents or accuracy of the document is not covering rules mentioned above is a reason of refusal. -

Submitting all required documents is not meaning of visa guarantee. The documents you have submitted will not be given back to you in any condition. -
Consulate General of Spain or BLS International Visa Application Center may request any additional document which is required the copy of the document or original document or the same as submitted. BLS International staff can add some notes in case of he/she required or give back documents which he/she thinks it is not required. -

Visa fee, Service fee and other additional fees paid during submission are non-refundable in case of the application is canceled or refused. -
Visa At Your Doorstep service is under responsibility of BLS International and BLS Visa Consultancy Services ltd. Sti. Government of Spain and Embassy/Consulate of Spain is not taking any responsibility of this service.

Staff Sign Applicant's name-surname-sign