

TRP – Work and Residence Permit for Company Founders

THIS TYPE OF VISA CONSISTS OF 2 PHASES. THE FIRST PHASE IS OBTAINING THE RESIDENCE AND WORK PERMIT.

1. MODEL EX-07 FORM

(IMPRESO DE SOLICITUD DE AUTORIZACIÓN DE RESIDENCIA INICIAL Y TRABAJO CUENTA PROPIA)

2. PROOF OF QUALIFICATIONS AND ACTIVITY LICENSES

3. PROFESSIONAL TRAINING AND QUALIFICATION CERTIFICATES

4. DOCUMENTS PROVING THE ESTABLISHMENT OR ACTIVITY PROJECT

5. DOCUMENTS PROVING FINANCIAL SITUATION

6. ADDITIONAL FORMS TO BE COMPLETED FOR ADDITIONAL PAYMENTS:

MODELO 790 CÓDIGO 052, SECTION 2.1: AUTORIZACIÓN INICIAL DE RESIDENCIA TEMPORAL AND

MODELO 790, CÓDIGO 062, SECTION 1.5:

AUTORIZACIONES DE TRABAJO POR CUENTA PROPIA

SECOND PART DOCUMENTS REQUIRED FOR THE VISA

1. APPLICATION FORM

(Completed and signed in Spanish or English.)

2. BIOMETRIC PHOTO

3. CRIMINAL RECORD

Original and copy of the criminal record certificate for all visa applicants of eligible age (after notarized translation into Spanish, it must be apostilled by the Government Delegation with the

Hague Apostille). Criminal records must be obtained from each country where long-term residence has occurred in the last five years, with Spanish translation and Hague Apostille. The criminal record must not be older than 3 months.

4. HEALTH REPORT

Must include the following statement: “The person named (name of the person) who applied to our hospital does not have any disease that could pose a public health risk according to the International Health Regulations (2005) of the World Health Organization.” The report must be translated into Spanish or English by a sworn translator and then apostilled with the “LA HAYE” apostille by the Government Delegation. It must be submitted with a copy. If the health report is from a country not party to the Hague Apostille Convention, the Spanish Embassy in that country must authenticate the document (stamped).

5. CERTIFICATE OF RESIDENCE

(TRANSLATED TO ENGLISH OR SPANISH)

6. FAMILY REGISTRATION CERTIFICATE

(TRANSLATED TO ENGLISH OR SPANISH)

7. COPY OF PASSPORT AND ID

All processed pages of the valid passport and a copy of the ID

NOTES

- **IMPRESO DE SOLICITUD DE AUTORIZACIÓN DE RESIDENCIA INICIAL Y TRABAJO CUENTA PROPIA**

Each applicant must complete all sections and sign two copies of the application form (MODEL EX - 07). If the applicant is a minor, one of the parents must sign the application.

- **Qualifications and Activity Licenses:** This should show the list of qualifications or licenses required for the establishment, opening, or operation of the planned activity or professional practice, including procedures for obtaining them. Certificates must be attached to the application.

- **Professional Training and Qualifications:** Original and a copy of the documents proving that you have obtained the professional qualifications legally required for the exercise of your profession, and, if applicable, the implementation of the profession.
- **Documents Proving the Planned Project or Activity:** Documents showing the planned investment, expected returns, and, if applicable, anticipated employment creation.
- **Proof of Financial Resources:** Documents showing that the applicant has sufficient economic resources for themselves and the planned business project, and a regular income source. Bank statements must be signed and stamped by the bank.

Visa Process

- **Applicant:** The applicant must come in person for the visa application and passport submission.
- **Visa Application Period:** It is recommended to apply at least 35 days before the planned start dates.
- **Missing Documents and Interview:** The embassy may request additional documents or changes to the existing documents. If deemed necessary, an interview with the applicant may be requested.
- **Visa Decision Process:** The embassy will make a decision, either positive or negative, within a maximum of 1 month from the date of application. This period may be extended due to missing documents or the need for an interview.
- **Visa Cancellation:** Even if the visa is granted, it can be canceled at the applicant's request. The applicant can request the cancellation in person at the embassy within 1 month after being notified of the visa decision.
- **Visa Refusal:** In case of visa refusal by the embassy, the reasons for the refusal will be provided in writing.
- **Appeal Procedures:** The applicant has the right to appeal in writing within 1 month from the day following receipt of the visa

refusal notice. If the appeal needs to be made in Spain, it can be done at the Madrid High Court within 2 months.

- **Visa Validity:** For visas granted for up to 180 days, a residence permit is not required. For visas for stays longer than 180 days, an application for a residence card must be made within a maximum of one month from the date of arrival in Spain.