

## RES – NO LUCRATIVA

- 1. APPLICATION FORM** (Completed and signed in Spanish or English.)
- 2. LETTER OF INTENT** A letter explaining the purpose of going to Spain and the sources of income.
- 3. 790-052** The address section must be filled out with the current address.
- 4. EX-01 Impreso de solicitud de autorización de residencia no lucrativa**  
Must be fully completed and signed. Address sections should be filled out with the current residence address.
- 5. CRIMINAL RECORD** Original and copy of the criminal record certificate for all visa applicants of eligible age (after notarized translation into Spanish, it must be apostilled by the Government Delegation with the Hague Apostille). Criminal records must be obtained from each country where long-term residence has occurred in the last five years, with Spanish translation and Hague Apostille. The criminal record must not be older than 3 months.
- 6. HEALTH REPORT** Must include the following statement: “The person named (name of the person) who applied to our hospital does not have any disease that could pose a public health risk according to the International Health Regulations (2005) of the World Health Organization.” The report must be translated into Spanish or English by a sworn translator and then apostilled with the “LA HAYE” apostille by the Government Delegation. It must be submitted with a copy. If the health report is from a country not party to the Hague Apostille Convention, the Spanish Embassy in that country must authenticate the document (stamped).
- 7. HEALTH INSURANCE** Must be obtained from an institution authorized to operate in Spain. Insurance policy from a Spanish company covering the entire period of stay in Spain (for stays longer than 1 year, the insurance should be for a maximum of 1

year) and payment receipt. It must have at least 30,000 EUR coverage.

**8. FAMILY RELATIONSHIP DOCUMENTS FORMULA A AND B FORMULA A FOR CHILDREN (NO TRANSLATION REQUIRED, ONLY APOSTILLE REQUIRED) FORMULA B FOR SPOUSE (NO TRANSLATION REQUIRED, ONLY APOSTILLE REQUIRED)**

**9. DOCUMENTS SHOWING FINANCIAL**

**RESOURCES** Documents proving that the applicant and/or family members have sufficient economic resources and a regular income source. Bank statements must be signed and stamped by the bank. Original and copy of documents proving the applicant has sufficient financial means to cover living expenses in Spain during the first year of residence or, if applicable, has a periodic income source for themselves and accompanying relatives. The required minimum amount is equivalent to 400% of the IPREM. This amount should be increased by 100% of the IPREM for each dependent of the applicant.

**10. FAMILY REGISTRATION (TRANSLATED TO ENGLISH OR SPANISH)**

**11. CERTIFICATE OF RESIDENCE (TRANSLATED TO ENGLISH OR SPANISH)**

**12. PASSPORT AND ID**

## **Visa Process**

**Applicant:** The applicant must come in person for the visa application and passport submission.

**Visa Application Period:** It is recommended to apply at least 35 days before the planned start dates.

**Missing Documents and Interview:** The embassy may request additional documents or changes to existing documents. If deemed necessary, an interview with the applicant may be requested.

**Visa Decision Process:** The embassy will make a decision, either positive or negative, within a maximum of 1 month from the date of application. This period may be extended due to missing documents or the need for an interview.

**Visa Cancellation:** Even if the visa is granted, it can be canceled at the applicant's request. The applicant can request the cancellation in person at the embassy within 1 month after being notified of the visa decision.

**Visa Refusal:** In case of visa refusal by the embassy, the reasons for the refusal will be provided in writing.

**Appeal Procedures:** The applicant has the right to appeal in writing within 1 month from the day following receipt of the visa refusal notice. If the appeal needs to be made in Spain, it can be done at the Madrid High Court within 2 months.