

## **Managers, Highly Skilled Individuals, and Professionals Residence Permit Type**

### Visa for Highly Skilled Workers:

Required for individuals who have received an offer to work in Spain as a highly skilled worker (trabajador altamente cualificado) or as a manager for companies that meet specific conditions set out in the current regulations.

### Intra-Company Transfer (ICT) Visa:

Required for individuals who will carry out business activities in Spain as a manager, specialist, or trainee in a managerial, expert, or training position within the same company or group of companies.

Family members with the following characteristics can apply together and benefit from this visa:

1. Spouses or registered partners (pareja de hecho).
2. Minor children or adult children who are dependent on the family.
3. Adult family members who are economically dependent on the applicant.

### Required Documents:

#### 1. National Visa Application Form:

Complete and signed (in Spanish or English).

#### 2. Photograph:

One biometric photograph with a white background (3 x 4 cm).

#### 3. Valid Passport or Travel Document:

Original passport and a photocopy of the page containing passport information. The passport must be valid for at least one year and have at least two blank pages. Passports issued more than 10 years ago will not be accepted.

#### 4. Letter of Intent:

A letter preferably written in Spanish, Turkish, or English, where the applicant expresses themselves and provides details about the purpose of their trip.

#### 5. Residence Permit Certificate:

Residence permit issued by the "Unidad de Grandes Empresas y Colectivos Estratégicos" processed by the Department of Labor and Social Security, Directorate General of Migration.

#### 6. Criminal Record Certificate:

Original and photocopy of the criminal record certificate for all visa applicants of eligible age (after obtaining a notarized translation into Spanish and an Apostille stamp from the Governorship). Criminal record certificates must be obtained from all countries where the applicant has resided for a long period within the last five years, translated into Spanish, and authenticated with a "La Haya" Apostille.

The criminal record certificate must not be older than three months.

#### 7. Proof of Residence:

Proof of residence.

#### 8. If the applicant is not applying in person:

Authorization/Power of Attorney given to the person submitting the application (notarized translation into Spanish and an Apostille stamp).

#### 9. Flight Ticket Reservation:

If the duration of stay is less than 180 days, round-trip tickets should be provided. If the duration of stay is more than 180 days, only a one-way ticket is required.

### Additional Documents for Family Members:

If family members are also applying:

All documents mentioned above must be provided separately for each family member. The signature section of forms for minors should be signed by their parents.

If applying as a couple, a Marriage Certificate (after obtaining a notarized translation into Spanish and an Apostille stamp) or Form B (only Apostille is required, no translation) should be provided. Original documents must not be older than three months.

If applying for children, a Birth Certificate (after obtaining a notarized translation into Spanish and an Apostille stamp) or Form A (only Apostille is required, no translation) should be provided. Original documents must not be older than three months.

Adult children and adult family members must prove their economic dependence on the family.

**Health Insurance:**

For family members, a valid health insurance policy authorized to provide services in Spain and compatible with the Spanish Health System. Original and photocopy.