

## **For managers, highly qualified and professionals residence visa type**

Visa for a highly qualified employee:

In Spain as a highly qualified employee (trabajador altamente cualificado) work or fulfil certain conditions set out in existing regulations persons who have received an offer to act as directors of companies.

TTI - Visa for intra-company transfer:

Within the same company or group of companies, for the execution of a contract or professional a business activity in Spain as a manager, expert or officer in training for a relationship The type of visa required to conduct business.

Processed by the Large Companies and Strategic Collectives Unit and processed by the Labour and In-company transfer issued by the General Directorate of Migration of the Ministry of Social Security for a residence permit.

The following members of the same family can apply for this visa together can benefit:

1. Spouses or civil partners (pareja de hecho)
2. Minor children under the age of 18 or dependent on the family.
3. adult family members who are economically dependent on this person or persons.

Required documents:

1. National Visa Application Form:

(Spanish or English) Completed and signed.

2. Photograph:

One biometric photograph with white background (3 x 4cm.)

3. Valid passport or travel document:

Original passport and photocopy of the page with passport details

must be presented. Passport must be valid for at least one year, at least two blank pages

Passports with an issue date older than 10 years will not be accepted.

4. Petition of Intention

The applicant expresses himself/herself and details the reason for travelling, preferably

Petition in Spanish, Turkish or English.

5. Residence permit document:

Residence permit from the "Unidad de Grandes Empresas y Colectivos Estratégicos

Permission.

6. Criminal Record:

All visa applicants who are old enough to obtain a Criminal Record

original and photocopy of the document (after having a notarised translation into Spanish,

"La Haya" Apostille stamp from the Governorate). Long-term contracts within the last five years

a registration certificate from each country of residence, Spanish translation and "La Haya

It must be apostilled.

Registry Record should not be older than 3 months.

7. Certificate of Residence

8. If the applicant is not applying in person:

Notarised authorisation / power of attorney (notarised in Spanish

translated and "La Haya Apostilled.

9. Air ticket reservation.

If less than 180 days, round trip tickets.

If more than 180 days, only the return ticket.

Additional documents required for family members:

If family members are applying at the same time:

All of the documents listed below must be submitted separately. 18 years of age

The signatures on the forms for minors must be signed by their parents.

If husband and wife are applying together, the Marriage Certificate (notarised in Spanish

After the translation is done, the "La Haya" Apostille stamp will be obtained from the Governor's

Office)

or Formula B (No translation required. Only Apostille required.) Original documents

Not older than 3 months.

If applying for children, the birth certificate (notarised in Spanish  
After the translation is done, the "La Haye" Apostille stamp will be obtained from the Governor's  
Office)  
or Formula A (No translation required. Apostille only) Original documents 3  
must not be older than one month.  
Minor children and adult family members are economically dependent on the family  
they must provide proof.  
Health Insurance: For family members in Spain, compatible with the Spanish Health System  
an insurance policy authorised to provide services. Original and photocopy.